

Minutes
Charlton St Peter and Wilsford Parish Council
Quarterly Meeting- held on Zoom
Wednesday 12th May 2021 to follow the AGM

Due to the current government advice, members of the public are invited to attend this meeting virtually via Zoom.

Declarations of Interest

Note: Members who are bound by the provisions of the National Code of Conduct are required to declare either personal or prejudicial interests and, where necessary, leave the meeting during consideration of any relevant matters.

Present: Neil Golding (NG) Chairman, Clarissa Reilly (CR) Vice Chairman, Tim Fowle (TF) RFO,
Simon Newton (SN)

Also present: Cassandra Fowle (CF) Clerk, Paul Oatway (PO) Local Councilor, Mary Gillmore,
Sharon Prance

1. Apologies for Absence
 - Apologies were received from Joanna Fraser.
2. Minutes of meeting held 10th February 2021
 - The minutes were agreed by those present
3. Matters Arising from the previous meeting
 - 3.1. GSW- Ongoing
 - 3.2. NDP- Ongoing
 - 3.3. Wilsford Shoot and Training School
 - CR reported that the shooting sign has now been covered and will be uncovered when a shoot takes place in that location.
 - 3.4. Rights of way issues
 - The report provided by Mary Gillmore on behalf of the Wiltshire Bridleways Association was circulated prior to the meeting.
 - WILS13 and CSP 9- A large amount of work has been undertaken, since the last meeting by WC. There are still some large holes, trip hazards and it is a bit stodgy underfoot due to recent rain but overall a huge improvement.
 - WILS 5- Some repair works have been carried out by putting rubble and spoil down to try and sure up the gateway and allow large vehicles to pass through. However, this area will continue to be a problem after any rain.
 - NG will ask Stephen Leonard to speak to the landowner to see if any further action could be taken to improve the surface for users of the PROW.
 - WILS 8- The gate at the eastern end is still hung the wrong way around. NG will also speak to SL regarding this.
 - WILS 7- An attempt has been made to repair the damage and it seems more damage has been done. The surface is now chalk and clay and is tricky to navigate after any rainfall as it becomes slippery and soft. NG will also speak to SL regarding this.
 - WILS 12- The weather recently has meant that this has become hard to walk along.
 - NG will organise a meeting with SL to walk around some of the problem areas and discuss the issues further.

- 3.5. A342
- The council identified two areas which they feel still need addressing. Travelling through Connock and from the turning left down into Upavon over the top towards where the A342 meets the A345.
 - PO is intending to have a meeting with WC regarding the Upavon stretch to address the issue.
 - When the contractors were doing the resurfacing work on the A342 they left the stretch through Connock. PO will also use the freight strategy to look at pushing the traffic issues on the A345 and A342 with the new council.
- 3.6. Speed Limit in Charlton St Peter
- PO will pursue this issue with Richard Dobson.
- 3.7. Phone Box redecoration in Charlton St Peter and Defib Location
- The phone box will be redecorated by volunteers.
 - The defib location will be discussed with residents when Covid rules allow.
- 3.8. Hedge on T junction by Wilsford Manor
- CR reports that a WC technician visited the site and Richard Dobson is happy that the hedge is not causing any visibility issues. The landowner will need to keep the hedge maintained to ensure this situation doesn't change.
 - The council will not stop the landowner erecting a mirror, although WC doesn't encourage them. Putting a mirror up will put the liability of keeping the mirror clean/ free of cracks (should this be the cause or contribute to an accident) onto the landowner and one mustn't be put on council owned land.
- 3.9. Dog Nuisance
- CR has not had any more complaints regarding dog nuisance since the signs have been put up.
 - There are 2 issues- people from outside the village bagging their dog poo and then leaving the bags of dog poo. The second issue is lone dogs pooing in people's gardens. Both issues seem to have become less frequent.
 - Some signs have been taken down due to an increase in dog poo being left in bags and a small pony eating a bag.
 - Signs could be put back up should the issue become more prevalent.
 - PO will investigate installing a dog poo bin at the western end of CSP.
- 3.10. Website
- Houndscroft has transferred the website into the parish council control and a zoom meeting will be held to discuss further.
 - SN has circulated some example websites and quotes.
- 3.11. CSP History Board (9)
- NG and PO will speak to the Rushall Village Hall chairman to see if the grant application can be put in for the history board on behalf of CSP.
- 3.12. Wiltshire Local Plan Review (10)
- Ongoing
4. Coronavirus
- Nothing of note to report from either village.

5. Environmental Issues

- The report prepared by Christopher Beese was circulated to councillors prior to the meeting.
- CR suggested that when in person meetings are allowed to resume, printing is kept to a minimum in order to keep within the environmental policy.
- One of the main issues identified in the report was regarding the litter pick which took place in Wilsford where 30 black bin bags of litter was collected, most of this was believed to have originated from vehicles travelling along the A342 and the boarder roads. Recently cleared drainage gullies allow the surface water to carry rubbish from the road into fields and hedges.
- Another issue identified in the report was large pieces of rubbish being shredded during routine highway maintenance, such as hedge cutting and grass verge mowing. One larger piece of rubbish which is easy to pick up then becomes many very small pieces which are much harder to collect, thus leaving an enduring legacy.
- The PC will write to WC highways and the environmental department to request that more attention is paid to the environmental consequences when planning, conducting and signing off on highway works. As a matter of procedural review, information will be requested about what processes take place during these works, to request a litter pick takes place before planned works and that following planned highways works all rubbish, road signs etc are removed.
- PO will be CC'd into the correspondence.

6. Planning Matters

- 6.1. (6.2) Poores Cottage, Wilsford- Erection of double garage with storeroom above and external staircase, and construction of a lap pool in the rear garden
 - APPROVED with comments
- 6.2. (6.3) Malt House, Wilsford- Works to outbuilding-
 - APPROVED with comments
- 6.3. 1 Bungalow, Charlton St Peter- Horse Chestnut tree – fell and Norway Spruce tree – fell
 - CLOSED
- 6.4. Land North of Charlton Drove, Application for a Certificate of Lawful use (existing) for Class B8 use, storage relating to the storing of aircraft in the barn and the use of the field as an airfield, which is a Sui Generis use for a period in excess of ten years
 - CLOSED
 - The WC planning portal has been updated and the new service is hard to use, cumbersome and not all the documents which should be there have been provided.
 - PO will look into the use of the new system.

7. WC Report- Paul Oatway

- The new leader, Richard Clewer, and deputy leader, Laura Mayes, for WC have been elected.
- The main issue discussed was surrounding the election and the disqualification of Jonathan Seed as the Conservative candidate for the Police and Crime Commissioner.
- The chief executive Kieran Kilgallen will temporarily take on the role alongside WC and the new election will take place on the 19th August 2021.
- PCC elections are funded by central government and it is as yet unknown who will be paying for the rerun of the election.

8. RFO's Report

- The RFO report was circulated prior to the meeting.
- There are a few budget items which were TBC , mostly surrounding the website set up and running costs.
- The running costs for the new site with all 3 quotes are the same as current costs and the development costs are between £500 and £1000.
- The precept payment has been received and has been kept the same as it was in 2020.

9. Any other Business

9.1. Pewsey Tourism Partnership- Walkers are Welcome Accreditation

- After a short discussion surround the issues of car parking, dog poo and litter the council decided that they do support the initiative but would like to highlight that both villages are small and have limited or no parking which would be suitable for walkers so would wish to not be a start/finish destination.
- CF will draft a response to the PTP regarding the Walkers are Welcome initiative.

9.2. CSP Post box

- CSP will be getting a new post box at some point in the next few months.
- It will be cited along from where the current box is next to the wall buttress.

9.3. Construction traffic through Wilsford

- Following the concern raised by residents at the previous meeting regarding the volume of traffic travelling through Wilsford to the Manor building project, the sign which was directing traffic down the western entrance was amended to make it clearer which entrance should be used by construction traffic.
- No further complaints have been received by CR.

Meeting closed 9:03pm

Charlton St Peter & Wilsford Parish Council.

RFO Report for May 12 2021

Financial Year Commencing 1 April 2020

Opening Balance			£473.26
Houndscroft Partnership (Website costs)	02/04/20	-£126.00	£347.06
Precept 2020	24/04/20	£1450.00	£1797.06
Additional Audit costs	01/08/20	-£96.00	£1701.06
Clerks Fees	10/08/20	-£650.00	£1051.06
Came and Co (Insurance for activities)	01/09/20	-£218.00	£833.06
Donation (Air Ambulance)	01/02/21	-£70.00	£763.06
Donation (Wilsar)	04/02/21	-£70.00	£693.06
Closing Balance			£693.06

Wyvern Account (Web site costs etc)

Opening Balance			£1961.40
Clerks fees	13/08/20	£-650.00	£1311.40
Pkf littlejohn llp	14/08/20	£-96.00	£1215.40
Charlton and wilsford	14/08/20	£650.00	£1865.40
Charlton and wilsford	14/08/20	£96.00	£1961.40
Balance as at 01/02/2021			£1961.40

Notes:

Oops. Clerks fees and pkf littlejohn llp bill paid from wrong account in error. Mistake spotted and rectified .

Precept application for year 2021/2022 has been submitted by Cassie, as agreed at our last meeting.

New provider of Website services to be confirmed by Simon. Costs to be confirmed.

T C Fowle RFO 10/05/2021.

Budget for Financial Year commencing 1 April 2021

Opening Balance			£693.06
Precept	26/04/21	£1450.00	£2143.06
Clerks Fees	15/05/20	-£650.00	£1493.06
Came and Co	01/09/21	-£218.00	£1275.06
Donations	01/02/22	-£145.00	£1130.06
Website costs (TBC) est	01/06/21	-£125.00	£1005.06
Closing Balance	30/03/2022		£1005.00

Budget for Wyvern Account commencing 01/04/2021

Opening balance	01/04/2021		£1961.40
Web Site Costs (TBC)	01/06/2021	-£1000.00	£961.40
Closing Balance	30/03/2022		£961.40

T C Fowle RFO 10/05/2021