

Minutes
Charlton St Peter and Wilsford Parish Council
Quarterly Meeting- held at Wilsford Village Hall
Wednesday 12th August 2020

Due to the current government advice at the time of the meeting, members of the public were unable to attend.

Declarations of Interest

Note: Members who are bound by the provisions of the National Code of Conduct are required to declare either personal or prejudicial interests and, where necessary, leave the meeting during consideration of any relevant matters.

Present: Neil Golding (NG) Chair, Tim Fowle (TF) RFO, Clarissa Reilly (CR), Geoff Reilly (GR), Simon Newton (SN)

Also Present: Cassandra Fowle (Clerk),

1. Apologies for Absence
 - Bob Montgomery, Joanna Fraser and Paul Oatway
2. Minutes of meeting held 12th February 2020
 - These were agreed and signed
3. Matters Arising from the previous meeting
 - 3.1 GSW- Ongoing
 - 3.2 NDP- Ongoing
 - 3.3 Wilsford Shoot and Training School
 - It was noted the sign is now covered up but remained on the defined PROW.
 - SN suggested that flags could be put up to indicate shooting is taking place.
 - 3.4 Rights of way issues
 - The comments received from Mary Gilmore were discussed at length.
 - SN suggested that the operation of the hunting gate on WILS8 could be improved by attaching a rope to the handle.
 - CSP1 - it was noted that the overhang had become a big problem for horse riders. It was agreed to contact Wiltshire Council (Paul Oatway and Richard Broadhead) and request the necessary maintenance be carried out.
 - A meeting is to be arranged by Mary Gilmore with PO, Norman Beardsley, Ali Raysey and Stephen Leonard
 - CR would like it minuted that the information given, to the council, regarding issues with PROW's is often misleading and a large amount of time is spent discussing matters which have already been dealt with.
 - 3.5 A342 works
 - The PC would like to express their thanks to PO for securing the additional funding to get the work done.
 - During September there will be remedial works carried out to repair the stretch of A342 discussed in previous meetings.

3.6 Charlton Events Update

- For the time being, no new bookings are being taken. There is 1 outstanding event which will be rescheduled and villagers will be made aware of the date as soon as it is decided. If in the future more events are to take place then the conversation with CSP will be resumed.

3.7 Speed Limit and Exit sign in Charlton St Peter

- The PC wish to thank Richard Giles for creating and erecting an exit sign.
- The speed limit reduction application was submitted. The PC await to hear when a site visit will take place.

3.8 Phone Box redecoration in Charlton St Peter

- A meeting will be arranged by NG and SN within CSP to discuss the phone box redecoration and the defib location.
- SN will investigate the possibility of a British Heart Foundation kit which refurbishes phone boxes so defibs can be located in them.

3.9 Defib location meeting in Charlton St Pete

- See above.

3.10 Rushall Bridleway Sign Location in Charlton St Peter

- Actioned

4 Environmental Issues

- The new hedge planted on the T junction by Wilsford Manor and the road going towards the A342 impacts the sight line along the road.
- There are no bus services which cover either village. NG to speak to PO to see if a bus service could be diverted to cover Wilsford.

5 Planning Matters

- None

6 WC Report- Paul Oatway

- PO is still working with Wiltshire Council on the freight strategy and the impact of the HGV's on the roads.

7 RFO's Report

- The fine from PKF Littlejohn for £96 will have to be paid by the council.
- The website and insurance prices are the same as last year.
- The annual audit certificate of exemption was agreed and signed by the chairman.

8 Coronavirus

- CR spoke of her disappointment that the PAB didn't cover Coronavirus (in any useful detail) at their last meeting before the lockdown. She felt that there could have been more attention given to the threat and the threat was not given enough time or weight.
- Mary Gilmore had requested a review of the Wilsford Emergency Response Team's actions.
- The role of the team was discussed in detail. It was reported by CR that only two households declined to be included in the response actions and to receive

the services offered. Many residents had sent written thanks to the team and other Pewsey Vale organisations had requested permission to use/copy the processes used and literature circulated. CR also confirmed that the questionnaires sent out at the beginning to all residents clearly stated that they were completely optional.

- It was unanimously agreed that the amount of time and effort given voluntarily by the team was outstanding and that Wilsford Parish Councillors would like to record a vote of thanks to the members of the Wilsford Emergency Assistance Team which was formed on Saturday 15th February and composed of the 3 Wilsford councillors and Wilsford EA Christopher Beese and Yosh Reilly, plus Robin Vickers, Mark Fife and Richard Lowe. We are also very grateful for paramedic assistance from Elizabeth Jemson, and assistance with shopping for shielders from Vasy Nistoroia. Thanks also to Teresa Beese for starting and co-ordinating the Veg Box scheme and Wilsford's beautiful new website, and to Sharon Prance for organising all financial matters, from the Veg Box scheme payments to making all applications for grants and finance to support the village Covid effort.

9 Any other Business

9.1 Dog Nuisance

- Following a written complaint from Mary Gilmore regarding dog fouling and a lack of control by one individual owner, it was agreed to remind all dog owners of their responsibilities. It was agreed there had been several recent instances and the owners would be contacted by the council (CR).

9.2 Ditches

- It was agreed that Wilsford ditches were generally in good condition and that where ditches required attention, the landowners would be contacted by the council.

9.3 Wilsford Functions (CR)

- CR raised two functions taking place in Wilsford. The PC had no issue with the holding of either function.

9.4 North Wessex Downs Council - New Chairman

- NG reported on the above vacancy. All applications should be made directly to the NWDC

9.5 Future meetings -

- After a discussion between councillors it was decided that the November meeting will be held on Microsoft Teams (assuming public meetings are still unadvisable)

9.6 Website- Following contact from Houndscroft the PC will investigate

updating/replacing the website.

Dates of next meeting -
Parish Council:

- 11th November 2020

Charlton St Peter & Wilsford Parish Council.

RFO Report for August 06th 2020.

Financial Year commencing 1 April 2019

Budget

Opening Balance			£261.06
Precept	25/4/19	£1350.00	£1611.06
Clerks Fees	10/08/19	-£650.00	£961.06
Air Ambulance Donation (from last year)	11/8/19	-£135.00	£826.06
Came and Co	12/09/19	-£218.00	£608.06
Donation(s)	09/02/20	-£135.00	£473.06
Closing Balance			£473.06

Financial Year Commencing 1 April 2020

Budget

Opening Balance			£473.26
Houindscroft Partnership (Website costs)	02/04/20	-£126.00	£347.06 Precept 2020
	24/04/20	£1450.00	£1797.06
Balance as at 30/07/2020			£1797.06
Additional Audit costs	01/08/20	-£96.00	£1701.06
Clerks Fees	10/08/20	-£650.00	£1051.06
Came and Co (Insurance for activities)	01/09/20	-£218.00	£833.06
Donation (to be decided)	01/09/20	-£135.00	£688.06
Closing Balance			£688.06

Wyvern Account (Web site costs etc)

Opening Balance	£1961.40
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No Transactions to report

Other notes:

Audit costs. Cassie received 2 letters telling us that we hadn't responded by a given deadline for the self-audit, and charged us £40 plus VAT per letter. Unfortunately the letters closely resembled similar e-mails trying to sell us playground equipment which went straight to her spam folder, hence missed deadlines.

Letter sent asking for an exception to be made due to the email oversight.
Update No Allowance has been made for this, so we will have to pay.

Are on the case for this year.

T C Fowle RFO 30/07/2020.

