

## MINUTES

### Charlton St Peter and Wilsford Parish Council Quarterly Meeting- held at Wilsford Village Hall Wednesday 12<sup>th</sup> February 2020 7:30 pm

#### Declarations of Interest

Note: Members who are bound by the provisions of the National Code of Conduct are required to declare either personal or prejudicial interests and, where necessary, leave the meeting during consideration of any relevant matters.

Present: Neil Golding (NG), Clarissa Reilly (CR), Bob Montgomery (BM), Geoff Reilly (GR), Joanna Fraser (JF)

Also Present: Cassandra Fowle (Clerk), Paul Oatway (Local Councillor (PO), Cliff Adams, Becky Adams, Tricia Cooklin, Rosie Cunningham, Barry Stygal, Sharon Prance, John Warren, Mary Gilmore, Richard Lowe, Christopher Beese, Yosh Reilly, Simon Newton, Jo Newton, Julian Down, Elizabeth Maltlin

#### 1 Apologies for Absence

- Tim Fowle (RFO)(TF)

#### 2 Minutes of meeting held 13<sup>th</sup> November 2019

- The minutes were agreed and signed by NG

#### 3 Matters Arising from the previous meeting

##### 3.1 GSW- Ongoing

##### 3.2 NDP- Ongoing

##### 3.3 Wilsford Shoot and Training School

- PO has spoken to Mr Guinness and Mr Carpenter face to face in relation to concerns about the sign.
- Mr Guinness has put up a permanent sign, which the PC would like to see modified to display when shooting is actually taking place
- Mr Carpenter is happy for the sign to stay there and he will cover the sign up when he isn't shooting.
- Mr Carpenter will liaise with Mr Guinness re matters going forward. The sign will remain in place even though the season has ended as the dog training will still continue.
- It was noted by Barry Stygal from the Rights of Way handbook 'putting up a notice containing false or misleading information likely to deter the public from exercising their rights to access the rights of way' could incur a fine of up to £1000.
- It was also noted by Mary Gilmore that the sign is in the middle of the bridleway which according to the tythe map should be 3m wide.
- **PO will go back and ask for the signage to be covered when the shooting is not taking place, as a matter of health and safety, and for the sign to be moved. Refer to 3.3 bullet point three**

##### 3.4 Wilsford Byways and RoW (3.5)

- See actions for 3.5

##### 3.5 Footpaths, Verges and Bridleways (3.6)

- Mary Gilmore gave NG a report outlining the issues with some of the footpaths surrounding Wilsford. A discussion was had surrounding the issue.

This document will be posted on the Parish Council Website  
[www.charlton-st-peter-and-wilsford-pc.org.uk](http://www.charlton-st-peter-and-wilsford-pc.org.uk)

- Parking Area for the shoot at Wilsford- a very large puddle has formed in the gateway.
- Wils 3- footpath not reinstated after drilling and it has been ridden across by a horse which has churned the ground up.
- Wils 7- the gate between the A342 and Wils 8 is difficult to use as a walker and almost impossible to use as a rider/disabled wheelchair user.
- Wils 8 - The hunting gate is hung the wrong way so it is difficult to use from horseback.
- Wils 2- A gate is yet to be positioned. This gate was discussed at a previous meeting and CR stated that Mr Guinness was waiting for some dryer weather before the gate could be instated. We have had no dryer weather as of yet to be able to install the gate.
- The PC will contact Mr Guinness regarding the above issues.
- NG and Mary Gilmore will organise a meeting and invite Norman Beardsley, Stephen Leonard and PO to try and meet and discuss the issues surrounding rights of way further.

### 3.6 Complaints and Vexation Policy

- Adopted by the council on the 12<sup>th</sup> February 2020

### 3.7 A342/A345 Strategic Route (3.9)

- PO gave a very detailed report to the council. Within his division area there is a large amount of the A345 and A342. For a large amount of this stretch of road it is in a poor condition and there are two places where the road has collapsed significantly. There are also places along these roads where HGV's cannot pass easily so they are forced to drive up the banks. PO feels that the root of the issue is WC's freight strategy, which needs reviewing, and the increase of large lorries on the smaller roads which are unable to handle the weight and number. PO has contacted Diane Ware, the principal traffic engineer, who approves highways schemes. PO will be meeting Ms Ware on 21<sup>st</sup> Feb and focusing on the two places where the road has collapsed and a few places where the surface is particularly bad.
- PO will update the council on the outcome of this meeting and further steps could then be taken depending on the results.

## 4 Crime and Disorder

- Abandonment of dogs by hare coursers is becoming a problem in Wiltshire. If anyone finds an abandoned dog the dog warden should be called and a report made.

## 5 WC Report- Paul Oatway

- See item 3.7

## 6 Planning Matters

- Mr Guinness made the application 19/11116/FUL and 19/11546/LBC. The parish council support the application, with some reservations regarding sewage, commercial use of the party barn, light pollution and numbers of car movements.
- The Parish Council also discussed a tree application which had not been commented on.

## 7 RFO's Report

- TF's report was circulated.

## 8 PAB Reports

8.1 Raiser chairs for the RCVH have received delivery of their chairs.

## 9 Environmental Issues-

- This item will be left on the agenda as an ongoing item.
- As a result of our adoption of the environmental policy 3 other parish councils in the vale are looking to do so to.
- Following Wilsford's initiative in planting trees and hedges, 8 other villages are now involved and 9.5km of hedge rows have now been planted in the last 2 years.
- A vote of thanks was directed to Mr Beese for spearheading the environmental working group.

## 10 Correspondence Received

- None was received

## 11 PEAS (Winter 19/20)

- Wilsfords three salt boxes have been dug in at the main junctions and they all contain salt. Spare bags of salt are being stored at The Mill (Wilsford) in the shed so if CSP need any extra it can be shared between both villages.

## 12 Village Security

- A vote of thanks to Julian Down for fighting for a replacement post box for Wilsford. Royal Mail will install a new post box by Feb 21<sup>st</sup>.
- There has been no recurrence in the past quarter of the incidents of malicious damage and theft of property in Wilsford in recent months.

## 13 Charlton St Peter Events

### 13.1 Event Update

- A meeting has been held in CSP and a Detailed Plan relating to future bookings will be presented on April 1<sup>st</sup>.
- A suggestion was made to hold a meeting after the first event.
- Barry Stygal stated that, in his opinion 'the majority of the people in the village don't support the events' they support the initiative and he would like it noted that the previous minutes were not accurate.

### 13.2 Speed limit in CSP and exit sign

- PO took request to CAT G to have the speed limit reduced. PO spoke to Senior Highways agency representative Mark Standby regarding the concerns raised by CSP. He and PO will meet on site (joined by TF, NG and BM). If signage is put in place there is an expectation that a donation will need to be made by CSP.
- Mr Adams of CSP, has completed an application form for a 20mph speed limit which the PC will forward to Richard Rogers.

## 14 CSP Phone Box Redecoration

- BM has asked the RCVH committee if they could take the application for a grant for £400 to redecorate the phone box in CSP to the Area Board.

## 15 Date change for AGM in May

- To be discussed by the PC before the minutes are distributed.

## 16 CSP Defib Location

- When the defibrillator was first purchased CSP held a village meeting so all residents would know where it was stored. At this time a quote was obtained from

the electricity board quoting £1500 to have an electricity supply reinstated into the phone box.

- There was also a conversation held at the time regarding the location of the Defib. To put it somewhere in the public domain requires the installation of a secure cabinet which requires an electricity supply. There were mixed views regarding the publication of the location of the defib in case it was stolen or damaged.
- **NG suggested that a CSP village meeting is held outside of the PC meeting to discuss the location of the defib.**
- As part of the RFO report it was suggested that a contribution be made to both defib funds to replace the pads and batteries when required.
- **PO will determine if a Pewsey Area Board grant is available.**

#### 17 CSP - Rushall Bridleway "No Vehicle Access" sign damage

- The signs at both ends of the Rushall/ CSP Path were both damaged. Rushall reported the damage to the police. These have now been replaced. Any further damage to either board will be reported to the police.
- Ms Cunningham made the suggestion that the current sign is positioned too far down the path and it needs to be moved closer to the village to give vehicles a chance to spot it before they are too far along the path and unable to turn around.
- **The sign will be moved by the PC.**

#### 18 Any other Business

- Wilsford's Emergency Assist committee will be meeting over the weekend to discuss the Corona Virus and ensure a plan is in place should one be required.
  - The current government advice is to: use tissues where possible, sneeze into your elbow, avoid handshaking, embracing and hugging and avoid kissing people politely.
- CR suggested the PC should enquire if in the event of an emergency villagers would be happy for GDPR to be ignored so vital information and emergency communications can be sent around.
- BM proposed a vote of thanks to Mr and Mrs Adams and Mr Bull (from CSP) who have widened the path between CSP and Rushall (at times in atrocious weather) to its former width. The PC all agreed that it was a very good job.
- Ms Gilmore raised the issue 8.2 from the November 19 minutes "With the recent inclement weather, the ditches will fill up and cause more flooding. A suggestion was made to send letters to all people who own ditches which could cause flooding should they not be cleared out". **NG will look into sending out letter to the owners of ditches.**
- WC has launched its green spaces survey. NG will fill CSP's in and then send it to CR who will add Wilsford's.

Dates of next meetings - Parish Council:	Pewsey Area Board:
• 27 <sup>th</sup> May 2020 (AGM and Parish Meetings)	9/3/20 CR Vale Community Campus
• August 12th 2020	18/5/20 BM Burbage Village Hall
• November 11th 2020	13/7/20 GR TBC
	7/9/20 NG TBC
	9/11/20 JF TBC

**Charlton St Peter & Wilsford Parish Council.**

**RFO Report for February 12<sup>th</sup> 2020.**

**Financial Year commencing 1 April 2019**

**Budget**

<b>Opening Balance</b>			<b>£261.06</b>
<b>Precept</b>	<b>25/4/19</b>	<b>£1350.00</b>	<b>£1611.06</b>
Clerks Fees	10/08/19	-£650.00	£961.06
Air Ambulance Donation (from last year)	11/8/19	-£135.00	£826.06
Came and Co	12/09/19	-£218.00	£608.06
Donation(s)	09/02/20	-£135.00	£473.06
Houndscroft Website Maintenance 2020		-£126.00	£347.06
Unexpected costs for Audit		- £96.00	£251.06
<b>Closing Balance</b>			<b>£251.06</b>

**Wyvern Account (Web site costs etc)**

<b>Opening Balance</b>		<b>£1761.40</b>
<b>Txfr from current account</b>	<b>08/05/18</b>	<b>£500.00</b>
<b>Payment to C Fowle towards laptop to run website</b>	<b>28/08/18</b>	<b>-£300.00</b>
<b>Balance as at 09/02/2020</b>		<b>£1961.40</b>

**Other notes:**

. **Audit costs.** Cassie received 2 letters telling us that we hadn't responded by a given deadline for the self-audit, and charged us £40 plus VAT per letter. Unfortunately the letters closely resembled similar e-mails trying to sell us playground equipment which went straight to her spam folder, hence missed deadlines. Letter sent asking for an exception to be made due to the email oversight. Ne reply so far. I expect we will end up having to pay this.

**No Invoice received from houndscroft website co yet.**

**T C Fowle RFO 09/02/2020.**