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**Charlton St. Peter and Wilsford Parish Council**  
**Minutes of the Quarterly Meeting**  
**Held at Wilsford Village Hall on Wednesday July 19th 2017**

Present: Mary Gillmore (MG) Chairman, Tim Fowle (TF) RFO, Bob Montgomery (BM), Ed Paice (EP)

Also Present: Dave Harvey (Clerk) (DH), Paul Oatway (PO)

No declarations of interest were made

**Apologies for absence:** Neil Golding, Al Hickman, Neighbourhood police representative

1. Minutes of the meeting May 3<sup>rd</sup> and the extraordinary meeting of June 19<sup>th</sup> 2017 were agreed unanimously and signed by MG.
2. **Crime & Disorder:** No representative present
3. Co-option of councillors:
  - 3.1 Al Hickman was unable to attend but **MG** will formally co-opt him in the next few days,
4. **WC Meeting** – Little to report other than the bridge repairs at the Woodbridge Inn. Subsequent re-evaluation of the work has been done by WC which involves installing a temporary bridge open to traffic both ways with traffic lights control. The road will be closed for two days only. PO was asked to relay concerns regarding the need for signs warning of the works off major routes well in advance. PO was also asked to query why existing technologies weren't being used to rebuild the bridge in days rather than weeks. He was asked to show WC a video that demonstrates similar works done over a weekend.
5. **Matters arising**
  - 5.1 GSW – Ongoing
  - 5.2 NDP – on back burner, keep as ongoing.
6. **Planning**
  - 6.1 Various tree works applications in both villages
  - 6.2 A swimming pool application has been amended following comments submitted
  - 6.3 Tennis court application at Wilsford Manor – It was questioned why the plans seem to have been approved despite the plans for it to be in a AONB and outside the curtilage of the gardens
7. **PAB report** – MG's attendance report is attached
8. **RFO's Report**
  - 8.1 There being no transaction since the last meeting there is no need for an RFO report
  - 8.2 TF handed DH a cheque for his annual salary as clerk,
9. **Correspondence** - distributed by clerk
10. **AOB**
  - 10.1 E-planning a lengthy discussion resulted in concerns being raised regarding the need for training and website security. A workshop is being held in Tidworth but no dates are yet available,
  - 10.2 River restoration project - **DH** to upload documents to PC website. Discussions with Phoebe Weller have been held for both villages.
  - 10.3 Document security - **MG** to provide DH with questions regarding PC's responsibility re data protection to give to PO for WC.
  - 10.4 WW1 tree planting in memory of those from both villages killed during WW1. Locations for trees are being sought in both villages.

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- 10.5 Bridleways and footpaths – another lengthy discussion regarding the state of these in both villages. PO to ask WC to advise on landowners' responsibility of maintaining paths/bridleways on their land.
  - 10.6 Community First subscription – it was agreed unanimously not to subscribe this year.
  - 10.7 CSP Village Ditch. NG has received an e-mail from Richard Dobson promising the necessary repairs to the damage caused by WC waste lorries will be done when possible.
  - 10.8 DH reiterated his intent to resign as clerk at the AGM due to family priorities.
11. **Dates of next meetings:**  
PC: November 8<sup>th</sup>, **March 7<sup>th</sup> 2018**, May 2<sup>nd</sup> 2018, including AGM and Village Meetings  
PAB: May 22<sup>nd</sup> (TF), July (MG)

Meeting closed at 21:05

DWH (20-Jul-17)

### **Summary of Pewsey Area Board meeting on 4<sup>th</sup> July 2017**

Housing Site Allocation for east of the county Jerry Kunkler informed the meeting that Wiltshire got its ducks in a row regarding allocation of where housing should go and there is not much that affects the east side of the county. Ludgershall has an allocation of 270, which includes 109 dwellings that already have planning permission. (I am hoping to go to one of the Council's exhibitions this week, time permitting, to ask whether and what additional infrastructure is being planned).

Parish Steward Scheme as presented by Adrian Hampton, Head of Local Highways and Streetscene South, and Bill Parks, Head of Local Highways and Streetscene North.

AH told the meeting that the current service will be in place until 2025 and there is a second part of updates to his newsletter which was supposed to be circulated on 2<sup>nd</sup> July (we obtained copies of it and circulated on 13<sup>th</sup>). He also explained that the Parish Steward scheme is an enhanced discretionary scheme, in essence, carried out by a man with a van, and that many other Councils do not provide such a scheme.

There was much heated discussion and questioning of AH and BP by Parish Councillors about the service, the problems stemming from poor communication flowing in both directions. I eventually got an opportunity to ask about any revisions that might be made to the Priority Sheet, and added that Charlton St Peter and Wilsford are extremely happy with the work that our Parish Steward, Danny, undertakes for both villages, and that we have excellent communications with him.

In order to improve the system, each parish is to identify who is their Highway Person to be contacted by their respective Parish Stewards on arrival in their village.

Crofton Beam Engines Boiler Project who were lucky enough to receive a £75,000 donation from an American visitor!

Following the Grenfell Tower fire, Wiltshire Council has undertaken an assessment of all its buildings and found that there are no risks.

At the end of this month, the Council is rolling out its email responses to planning applications and there was a lot of discussion that there would be additional costs to parishes of printing out the applications but it was pointed out that this would be a substantial saving to Wiltshire Council.

There was a grant application made by Shalbourne Village Hall Management Committee for improvement work of £5,000. The most important thing about this application, was that they had drawn up a plan/schedule for maintenance and improvements, identifying how much additional money they had to raise for the phases of the work, overall I think they are looking for £22,000 for roof and new loos. They did not get the money but the Area Board were sympathetic with the ambitions of the project, particularly, as they received £5,000 at the last meeting to the Parish Council, but the item was deferred, and for a smaller amount to be requested, once it was known what funds they were receiving from other donors.