

Charlton St. Peter and Wilsford Parish Council
Minutes of the Quarterly Meeting
Held at Wilsford Village Hall on Wednesday

Present: Neil Golding (NG), Vice Chairman, Tim Fowle (TF) RFO, Bob Montgomery (BM), Ed Paice (EP), Al Hickman (AH), Malachy Guinness (MG)

Also Present: Dave Harvey (Clerk) (DH), Paul Oatway (PO), Jo Halton

No declarations of interest were made

1. Minutes of the meeting November 8th 2017 were agreed unanimously and signed by NG.
2. **Crime & Disorder:** A crime report was circulated prior to this meeting
3. **WC Meeting** – PO reported on 2 highlights of the WC. Everleigh HRC – Tracy Carter represented WC at the recent PAB but said nothing new. All 3 local WC councillors are firmly in support of the continuance of the HRC and consider WC are to blame for the current situation as they have failed to monitor the site over the years. A small working party of local PC representatives will be formed to focus on keeping the HRC open. Data Protection for PCs – WC have advised all PCs to do nothing and await their direction. WC are negotiating the issue with Parliament as they consider the new European legislation to be unfair to PCs’
4. **Matters arising**
 - 4.1 The resignation of Mary Gillmore and her replacement was discussed. One solution proposed being the rotation on an annual basis of each councillor in the role. DH was asked to send a letter of thanks to Mary,
 - 4.2 DH will ask WALC to advertise the position of clerk, using the job description created by NG and DH,
 - 4.3 DH reminded Al Hickman and Malachy Guinness that they have a legal obligation to register their interests with the WC.
 - 4.4 Damage caused to the CsP ditch has been repaired after much chasing of the WC.
 - 4.5 Document security – A responsible individual needs to be identified, likely to be the new clerk appointed next year. More information is expected to define the role.
 - 4.6 Bridleways & Footpaths – AH will pick up the grant request from PAB for an Allen Scythe.
 - 4.7 WWI tree planting – AH reported that Wilsford residents were polled re siting the trees, Many trees have recently been planted and it was considered the best sites to be the entrance to the village and the churchyard (considered the favoured option)
 - 4.8 Bag of salt – MG reported that 2/3rds of a 1-ton bag of salt remains in his barn, TF reported no salt had been delivered to CsP.
 - 4.9 EP will pick up the registration of the area behind the village hall as a Community Asset.
 - 4.10 Flood plan – AH agreed to update the Wilsford plan,
 - 4.11 GSW – Ongoing
 - 4.12 NDP – on back burner, keep as ongoing.
5. **Planning**
 - 5.1 No CsP plans submitted
 - 5.2 Jo Halton requested advice from the PC regarding planning application 17/11273/FUL as it was noted that no comments had been submitted by the PC despite concerns raised by residents. As permission has already been granted the PC were unsure what they could do. She was advised to write to the planning office with her concerns’ and the PC will support her wherever it can,
6. **RFO’s Report**
 - 6.1 TF’s report is attached.
 - 6.2 A cheque has been sent to Wiltshire Air Ambulance and a cheque towards Peter Mead’s expenses on mowing the Charlton-Rushall path.
 - 6.3 Additional signatories to the bank account will be registered.

These minutes will be posted on the PC website www.charlton-st-peter-and-wilsford-pc.org.uk

7. **PAB report** – BM attended, the minutes of this meeting will be distributed when received,
8. **AOB**
 - 8.1 **EP** volunteered to be Mary Gillmore's replacement as contact for information from Neighbourhood watch etc,
9. **Correspondence** - distributed by clerk
10. **Dates of next meetings:**
Parish Council: 2nd May (to include AGM)
Pewsey Area Board: 21st May (AH), 9th July (MG), 3rd September (AP), 12th November (TF)

Meeting closed at 21:00

DWH (09-Mar-18)

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Charlton St Peter & Wilsford Parish Council.
Financial Year Commencing 1 April 2017
Budget for 2017/2018

Opening Balance	£500.95
Precept	+£1100.00
Clerks Fees	- £520.00
Clerks Fees (HMRC)	- £130.00
Came and Co (Insurance)	-£168.00
Houndscroft (Website Maintenance)	-£126.00
Councillor training Day	-£61.89
Donation to Wilts Air Ambulance	-£110.00
Donation to Pete Mead (Fuel for trimming path to Rushall)	-£40.00
Transfer from wyvern account for website costs	£126.00
Balance as at 04/03/18	£581.06

Closing Balance (30/03/18) £581.06

Wyvern Account (Web site costs etc)

Opening Balance	£1887.40
Web Site Costs (Txfr)	-£126.00
Balance as at 04/03/18	£1761.40

Other notes:

- It would appear that at least some of the costs for any elections in the future may well have to be covered by us, so I suggest we keep this fact/rumour in mind when making future decisions regarding precept figures.
- Community First NOT Subscribed to this year.
- .It would appear from these figures that the current precept is at the bare minimum to cover our normal operational costs. The reserve in the wyvern account seems a lot, but if we require a new computer etc to run the website after Dave retires (April, not far away now) we will use up a fair chunk of it. It might be worth considering upping the precept to enable us to gradually increase the reserves in the main account. I would suggest asking for £1200 and see what response we get from the parishes.
- I believe we actually applied for £1350 which will help increase the balance to a healthier level, after unforeseen expenses such as the training day.
- There is no outstanding expenditure which I am currently aware of.

T C Fowle RFO 04/03/18