

Minutes
Charlton St Peter and Wilsford Parish Council
Quarterly Meeting- held at Wilsford Village Hall
Wednesday 13th November 2019 7:30 pm

Declarations of Interest

Note: Members who are bound by the provisions of the National Code of Conduct are required to declare either personal or prejudicial interests and, where necessary, leave the meeting during consideration of any relevant matters.

Tim Fowle made a declaration of personal interest in Item 12

Present: Chairman - Neil Golding (NG), Clarissa Reilly (CR), Bob Montgomery (BM),
RFO - Tim Fowle (TF), Geoff Reilly (GR), Joanna Fraser (JF)

Also Present: Cassandra Fowle (CF) - Clerk, Paul Oatway (PO), Luke Fowle, Ben Gale, Alma Fowle, John Warren, John Norton, Jo Newton, Simon Newton, Trish Cooklin, Mary Gilmore, Kim Bowen, Jo Halton, Becky Adams, Janet Thompson, Cliff Adams, Christopher Beese, Paul Dowsey

1. Apologies for Absence

None were received

2. Minutes of meeting held 14th August 2019

The minutes were agreed and signed by NG

3. Matters Arising from the previous meeting

3.1. GSW- No Update

3.2. NDP- No Update

3.3. Wilsford Shoot and Training School Update

- Mary Gilmore reports that a rider has been peppered with shot whilst riding across the bridleway. Alma Fowle added that she also knew of a similar incident happening.
- It was also reported that the notification sign is up all the time, so users of the path don't know if shooting is actually taking place or not.
- **The PC will formally approach Mark Carpenter regarding the reported incidents and also signage.**

3.4. Emergency Plan Approval

- The emergency plan was approved by all in attendance- although it should be regarded as an ongoing and working document which can be added to by residents.
- The document will be added to the website.

3.5. Wilsford Byways and Rights of Way

- Cows are out of field that Wils 2 crosses, a gate is ready to be put up and a dry bit of weather is required before the gate can be installed.

3.6. Footpaths, Verges and Hedging

- Hedging at T junction

- New hedging has now been planted behind the old hedging; the old hedging will be removed to improve the vision restriction once the new hedging has grown enough, several outlying plants have been removed and it has all been cut back.
- Mary Gilmore asked a 'What the Parish Council is doing about getting the Bridleways cut?' A discussion was had surrounding the issue and Wils 10 and 8 were identified as being especially bad.
- PO asked for the specific bridleways which are well used so he can take a realistic request forwards to WC to get them cut. PO will also look into the offer of help towards maintenance from Wiltshire Bridleways.

3.7 Dog Poo Update

- Wilsford- No complaints
 - Charlton - No current complaints
- This will be removed from future agendas

3.8 Complaints and Vexation Policy

- To be completed by the next meeting

3.9 A342/A345 Strategic Route

- The proposed strategic review has been shelved for the time.
- PO and Jerry Kunkler supported an issue regarding the appalling condition of the A342 and the councillor will be coming out to see the state of the road and a date will be set within in the next 6 weeks.
- There will be a review - the question is when.
- Can we as a PC escalate it to the PAB?
- PO will coordinate an approach with other parish councils who are affected by this road and will also speak to the councillor who is responsible for the highways. The responsible councillors will be invited to attend the next PAB and explain what will be done and why past promises have not been kept.
- CR raised the issue of the stretch of road from Rushall to North Newnton and the adverse camber. She reported that six vehicles in five years have come off the road on that corner.
- PO raised the accident which happened on Monday 11th November (2 days before the meeting) at the turning off the A342 towards Wilsford. Cones have been put in the potholes on the side of the road and a driver didn't see one whilst travelling in the dark and this caused an accident.

3 Crime and Disorder

- Will be distributed when received by the Clerk.
- If anyone wishes to speak to a representative of the Police, they were urged to attend the PAB meeting.

4 WC Report- Paul Oatway

- Main focus at county hall is getting ready for the general election and lot of work going into getting it all ready.
- Several elections coming up in next 3 years for the people of Wiltshire
- This election - Claire Perry has been replaced by Danny Kruger and the election process was much more transparent than the last party election.
- PO feels Mr Kruger is young, inspirational, has a fire about him and an element of humour. He has his feet on ground and could talk about issues and relevant problems

to the Devizes constituency. He plans to move his family to the Devizes constituency.

- PO has applied to be re-elected and his area will increase by 2 more parishes. If anyone opposed PO he will stand as an independent.
- TF asked if W and CSP will be affected by the boundaries review.
 - PO doesn't think that our PC will be affected by the boundaries review.

5 Planning Matters

- No current matters outstanding.
- The PC will endeavour to comment on all applications (including tree applications).

6 RFO's Report

- TF proposed to increase the precept to £1450 so the PC can cover training sessions for our new councillors. This was supported by the council.
- All councillors supported continuing to support the Air Ambulance with the 10% donation.
- TF mentioned an issue regarding the financial audit company (PKF Littlejohn) and that the deadline for submitting our end of year financial position had been missed. Thus a bill of £96 inc VAT has been produced. TF and CF will draft a letter to PKF Littlejohn appealing and this will be circulated to the council.
- In this letter we will request a physical letter to be sent in future as well as an email.

7 PAB Reports

- TF attended the PAB on the 11th November and his report was circulated.
- During the PAB it was reported that the incidents of fly-tipping (only on highways land- not including on private property) have doubled since the closure of Everleigh Recycling Centre.
- The 'Raizer chair' which was purchased by the community last year has been used 20 times in the local community since it's purchase and one will be purchased for Upavon in the near future.
- Susie Brew from PAB has arranged for the purchase of new safety chairs for village halls and community spaces across the local area.
- **BM will contact RCVH committee regarding the special chairs.**

8 Environmental Issues

8.1 Adoption of Draft Environmental Policy

- The PC formally adopted the environmental policy proposed by Mr Beese.

8.2 Declaration of Climate Emergency

- The council made the decision to put the environment on the agenda and ensure any decisions made include the environmental crisis as a high priority
- After a long discussion the decision was made to officially recognise the climate emergency at this time.
- NG stated the PC is keen to keep environmental issues at the forefront of our activities and to ensure that all Parish Council business is conducted in line with our Environmental Policy. We strongly believe that

the actions of small groups at grass root level will encourage other councils, businesses and members of the public to promote best environmental practises.

- Mary Gilmore suggested that the PC sign up to WC pledges. While all of the pledges are a very good start to helping combat the climate emergency, the PC notes that the pledges are designed for individuals to act upon, and not Parish Councils; so although the Parish Council welcomes news of this WCC initiative and can encourage parishioners to collaborate with WCC, the Parish Council is not in itself able to participate in the initiative.
- Mary Gilmore also raised the point that the fundamental and local issues need to be sorted before bigger changes can be made. Wilsford was flooded in 2014 and none of the ditches have been cleared out since around 2016. With the recent inclement weather, the ditches will fill up and cause more flooding. A suggestion was made to send letters to all people who own ditches which could cause flooding should they not be cleared out.
- There are now 2 people in Wilsford who have completed the flood warden training.

9 Correspondence Received.

- None at this time.

10 PEAS (Winter (19/20))

- Wilsfords 3 new grit bins have now been installed.
 - One by fire hydrant
 - One by village hall
 - One by broadband box at Hilcott road bend
 - **CF to chase the PEAS delivery date**

11 Village Security - Wilsford Stolen Post Box

- On 27th September the post box was stolen (one of 12 stolen in the local area)
- CR will put together some ideas for some security measures which can be taken and be presented at the next meeting.

12 Issues with traffic and noise in Charlton St Peter and rectification measures

- BM gave a brief introduction to this item. He has received a number of complaints regarding noise and traffic problems which have emanated from events held at Charlton Manor. There were 2 main issues identified.
 - Noise- volume and time of music and a lack of notification of when events will occur.
 - Traffic and Safety- Speeding (the village has a 60mph speed limit), lack of signage to events being held and also how to leave the village with many people missing the turning back up to the A342 and ending up at the East end of the village. The traffic then turning around could put walkers and horse riders at risk due to lack of knowledge of driving in rural villages. There have also been caravans do this who then struggle to turn around.

- BM stated that in general the villagers are supportive of the initiatives Charlton Manor has and he believes that these issues can be resolved amicably to the benefit of both the event organisers and the villagers.

A long discussion was had with the villagers in attendance.

Some other issues raised apart from the one's BM identified were

- Security of the Church
- Strangers wandering around the village and no security at the events

Some Mitigation suggestions suggested were

- The suggestion of a 20mph speed limit being introduced
- Cutting back a meter of hedge which has reduced the width of the road by the church.
- Improved signage
 - Directions to event
 - No through road
 - Directions to exit the village
- Improved security at the events to stop strangers wandering around the village
- A conversation with the PCC regarding the security of the church
- Advanced warning of when the events will be taking place.
- An improved noise control policy put in place to reduce the impact on the village.
- How the traffic could be better managed and speed moderated.

PO will take the speed limit issue in the village forwards to the next agenda for the Community Area Transport Group (CAT G) with a proposal of a reduction in the speed limit and the placing of a sign to signpost the exit of CSP.

A set of proposals to mitigate the issues raised will be drawn up by the Charlton Manor team which will be presented as a matter of urgency.

13 Charlton St Peter Phone Box Redecoration

- The phone box was last decorated around 10 years ago. The villagers of CSP would like to have the phone box redecorated.
- A quote of £450 has been received.
- **The PC will also get another quote**
- NG asked if a grant could be applied for through the PC. PO spoke to Richard Rogers and if the PC submit a grant application then the grant will be supported at a 50% rate. If the grant is made through a village hall committee then 100% would be available.

14 Date change for AGM in May

- The proposal of a date change for the May AGM will be discussed by the next meeting.

15 Any other Business

- CR suggested the work load will be split between the three Wilsford Councillors into specific areas;
 - JF- Planning
 - GR- Row, Footpaths, Hedging
 - CR- security, crime, peas and AoB
- GR made the suggestion that if CSP councillors did the same then they could match up with the Wilsford councillors on more general issues.

- Kim Bowen invited all those attending to a talk being given by Dr Bob Gill GP about the danger the NHS is facing of privatisation.

Dates of next meetings -

Parish Council:

- February 12th 2020
- May 13th 2020 (AGM and Parish Meetings)
- August 12th 2020
- November 11th 2020

Pewsey Area Board:

11/11/19	TF	Burbage Village Hall
9/3/20	CR	Vale Community Campus
18/5/20	BM	TBC
13/7/20	GR	TBC
7/9/20	NG	TBC
9/11/20	JF	TBC

End of Meeting 9:40.

Charlton St Peter & Wilsford Parish Council.

RFO Report for November 13th 2019.

Financial Year commencing 1 April 2019

Budget

Opening Balance		£261.06	
Precept	25/4/19	£1350.00	£1611.06
Clerks Fees	10/08/19	-£650.00	£961.06
Air Ambulance Donation (from last year)	11/8/19	-£135.00	£826.06
Came and Co	12/09/19	-£218.00	£608.06
Donation(s)		-£135.00	£473.06
Houndscroft Website Maintenance 2020		-£126.00	£347.06
Unexpected costs for Audit	14/11/19	- £96.00	£251.06
Closing Balance			£251.06

Wyvern Account (Web site costs etc)

Opening Balance		£1761.40
Tx fr from current account	08/05/18	£500.00
Payment to C Fowle towards laptop to run website	28/08/18	-£300.00
Balance as at 07/05/19		£1961.40

Other notes:

- Donation to air ambulance kept at 10% of precept. Do we wish to do this again this year?
- Community First NOT Subscribed to this year.
- Audit costs. Cassie received letters telling us that we hadn't responded by a given deadline for the self-audit and charged us £40 plus VAT per letter. Unfortunately, the letters closely resembled similar e-mails trying to sell us playground equipment which went straight to her spam folder, hence missed deadlines.

T C Fowle RFO 13/11/19