

Charlton St. Peter and Wilsford Parish Council
Minutes of the Quarterly Meeting
Held at Wilsford Village Hall on Wednesday November 8th 2017

Present: Mary Gillmore (MG) Chairman, Tim Fowle (TF) RFO, Bob Montgomery (BM), Ed Paice (EP), Neil Golding (NG), Al Hickman (AH), Malachy Guinness (MGU)

Also Present: Dave Harvey (Clerk) (DH), Paul Oatway (PO)

No declarations of interest were made

1. **Apologies for absence:** Neighbourhood police representative
2. Minutes of the meeting July 19th were agreed unanimously and signed by MG.
3. **Crime & Disorder:** A crime report was circulated prior to this meeting
4. **WC Meeting –** PO reported that the Wiltshire core strategy is to be reviewed in early 2018. Further housing is required in the county although this will have little impact on our villages, WC are building bungalows for the elderly. Electoral boundaries are being revised, this will have an impact on Claire Perry's constituency. The number of councillors is to be reduced from 97 to 60, this will mostly affect cities and large towns. PO reported on the chaos at Everleigh HRC last weekend, he has reported this to the responsible cabinet member and the contractor's directors are to be questioned as to why there were no lorries available to clear the waste. A limited range of recycle materials to be received has been imposed and concern was raised that this might provide WC with a back door to closing this HRC by virtue of low volumes. PO has raised the issue of outstanding highways work in various villages with Richard Dobson, these works have been committed to but not done – clarity is sought as to whether the work is to be done or not, TF questioned whether the Woodbrige road bridge would be completed in the posted schedule as it appears significant work still needs to be completed in the remaining few weeks, PO to investigate
5. **Matters arising**
 - 5.1 Both Al Hickman and Malachy Guinness have been formally co-opted to the PC.
 - 5.2 Document security – A responsible individual needs to be identified, likely to be the new clerk appointed next year. More information is expected to define the role.
 - 5.3 Bridleways & Footpaths – MG met with Steven Leonard (WC) to discuss the state of the paths etc. Mowing the grass along these paths might incentivise land owners to continue this work. Christopher Beese has offered to do some mowing in Wilsford and has asked the PC to support the purchase of an Allen Scythe, MG will prepare a grant request from the PAB for £1000 towards the cost. Road plainings are to be used to help maintain the bridleways etc and MGU offered space to store them during the work period.
 - 5.4 WWI tree planting – both villages have registered their desire for these, a site for 2 trees in Wilsford will be sought by AH by polling the villagers. A possible site was suggested where the old Quiet Lanes posts were.
 - 5.5 GSW – Ongoing
 - 5.6 NDP – on back burner, keep as ongoing.
6. **Planning**
 - 6.1 2 applications for Wilsford Manor (tennis court and house improvements) have been agreed after issues were resolved.
 - 6.2 Objections have been raised re an application for an outdoor equestrian facility.
 - 6.3 Issues have been raised regarding the quality of materials to be used in an application by numbers 4 & 5 in Wilsford,
7. **RFO's Report**
 - 7.1 TF's report is attached.
 - 7.2 A discussion was held regarding the precept and it was agreed unanimously (proposed by TF, seconded by EP) to raise the precept to £1,350.00 in order to increase the salary of the clerk.

These minutes will be posted on the PC website www.charlton-st-peter-and-wilsford-pc.org.uk

- 7.3 It was agreed unanimously (proposed by TF, seconded by NG) to donate £110 to the Wiltshire Air Ambulance.
8. **PAB report** – NG attended, the minutes of this meeting will be distributed when received,
9. **AOB**
- 9.1 Flood planning – **MG** will update the emergency plan for Wilsford. A hard copy of each village's plan will be made available. **TF** will request a 1-ton bag of salt for CsP. **AH** agreed to be salt monitor for Wilsford. An extract regarding Autumn and Winter weather is attached
 - 9.2 Community Right to Bid for Community Assets – **MG** will register the PC.
 - 9.3 Proactive agenda items – **EP** expressed concern that agenda items are mostly reactive and suggested a more proactive item be added in future, Subsequent discussion resulted in a proposal that this be done by meeting residents and discussing their needs and bring these to the PC meeting. Residents could also be made aware of organisations that are available to help in many situations.
10. **Correspondence** - distributed by clerk
11. **Dates of next meetings:**
Parish Council: March 7th 2018, 2nd May (to include AGM)
Pewsey Area Board: 8th January 2018 (**BM**), 5th March (**TF**), 21st May (**MG**), 9th July (**AH**),
3rd September (**MGu**), 12th November (**EP**)

Meeting closed at 21:15

DWH (09-Nov-17)

Charlton St Peter & Wilsford Parish Council.

Financial Year Commencing 1 April 2017

Budget for 2017/2018

Opening Balance	£500.95
Precept	+£1100.00
Clerks Fees	-£520.00
Clerks Fees (HMRC)	-£130.00
Came and Co (Insurance)	-£168.00
Houndscroft (Website Maintainance)	-£126.00
Balance as at 05/11/17	£656.95
Donations (Optional, up to 10% of precept, (£110))	-£110.00
Closing Balance (30/03/18)	£546.95

Wyvern Account (Web site costs etc)	
Opening Balance	£1887.40
Balance as at 05/11/17	£1887.40

Other notes:

- It would appear that at least some of the costs for any elections in the future may well have to be covered by us, so I suggest we keep this fact/rumour in mind when making future decisions regarding precept figures.
- Community First NOT Subscribed to this year.
- It would appear from these figures that the current precept is at the bare minimum to cover our normal operational costs. The reserve in the wyvern account seems a lot, but if we require a new computer etc to run the website after Dave retires (April, not far away now) we will use up a fair chunk of it .It might be worth considering upping the precept to enable us to gradually increase the reserves in the main account. I would suggest asking for £1200 and see what response we get from the parishes.

T C Fowle RFO 05/11/17

Autumn and Winter Weather

Wiltshire Council is ready to respond in an emergency should there be flash flooding, but I am calling on communities and residents to do all they can to be prepared.

The recent autumn like storms are a timely reminder that emergencies can happen anywhere, at any time, so communities need to be as ready as possible.

We have been working extremely hard with our partners all summer to make sure the county is as prepared as it can be for the winter months. However, we have to be realistic about what we can do, so now is the time for residents to consider the impact of winter weather and for everyone to do their bit to keep gullies and drains clear so that water flows without obstruction. Consideration should also be given to stocking up on sandbags which are available for personal property protection from local builders' merchants.

Although the council offers help and support to help tackle sudden, extreme weather, the responsibility for protecting private property rests with owners. Residents can clear gullies blocked with debris but if the problem is more serious or people have other concerns this can be reported to Wiltshire Council:

- Online at <http://www.wiltshire.gov.uk/mywiltshire-online-reporting> where people will be able to leave their email address and receive updates;
- Using the MyWilts app on a smart phone - again people will receive updates
- By telephone on 0300 456 0105 the customer services team will provide a log number
- During severe weather updates will be available on Twitter @wiltshireroads

Many parishes have already completed their snow and flood plans. As we move into a period of unsettled weather, now is the time to check your plans and refresh contact details.

I would also ask your help in advising residents that:

Be Prepared

It is their responsibility for protecting their home from flooding. Where they can the council, emergency services and Environment Agency will help, however if the flooding is over a large area, they may not be able to respond to every call.

Important documents and items should be stored safely in waterproof containers at the highest point of the property such as upstairs.

These may include items like:

- Passports
- Financial documents
- Insurance details
- Photos

Make a list of important and useful telephone numbers:

- Insurance company
- Water
- Electric
- Gas
- Local council
- Landlord

Appliances

Make sure they know how to turn off their gas, electricity and water supplies, even in the dark.

All electrical appliances should be:

- Unplugged
- Smaller items moved upstairs or to the highest part of the property
- Larger items raised on blocks

Furniture

Plug:

- Sinks
- Baths
- Showers

Weighing the plug down to prevent backflow.

Move as much furniture as they can upstairs those they can't, should be raised off the floor.

Insurance

The average cost of flood damage is £30,000 so you will need to check with their insurance company that the level of their insurance policy covers flooding and add the necessary cover if needed.

- Is my property insured against flood damage?
- Does my cover provide me with temporary accommodation?
- Will any necessary clean up or repairs to my property be taken care of?
- How much compensation will I receive to cover any damages to my property and contents?

Make an emergency flood kit of items:

- Blankets
- Warm/waterproof clothing
- Bottled water
- Food
- Torches
- Radio with spare batteries
- A first aid kit

Prepare food they can store and eat without cooking, store drinking water, keep warm clothing safe and keep a mobile phone fully charged.